

CHELAN COUNTY COMMISSIONERS
MINUTES OF JANUARY 25&26, 2021

Monday, January 25, 2021

8:33:56 A.M. Opening – Pledge of Allegiance

Chairman Bugert calls the meeting to order. Present for session are Commissioners Overbay and Gering, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity

8:34:23 A.M. Jim Brown: RE: Short Term Rental Task Force

- STR Task Force Memorandum

8:52:17 A.M. Action

Upon motion and second by Commissioner Gering and Overbay, the Commission unanimously approves the action items as follows:

- Instructions for Task Force Dialogue

9:03:23 A.M. Action

Upon motion and second by Commissioner Gering and Overbay, the Commission unanimously approves the action items as follows:

- Appointment of Randy Baldwin to STR Task Force

9:05:05 A.M. Consent Agenda

Upon motion and second by Commissioners Overbay and Gering, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
 - a) Lupita Tejada, Juvenile Detention, Extra Help New Hire
 - b) Chris Caudill, Community Development, New Hire
 - c) Christopher Young, Community Development, New Hire
 - d) Jeff James, Sheriff, New Hire
 - e) Tristen Jurgensen, Sheriff, Step Increase
 - f) Carolyn Allen, Clerk, Position Eliminated
 - g) Darrel Spry, Facilities Maintenance, Retirement

9:06:49 A.M. Board Discussion

- Reached out to City of Chelan Mayor Goedde for monthly meetings
- Reached out to Don Phelps Re: Water Conservancy Board Member Recruitment
- Housing Authority Board Member Discussion
- Vaccine Center - Plan Status update
- WSAC – Legislative Bills Update
- Natural Resources – Hearing will be continuing to 2:00 P.M. after opening at 11:00 A.M.
- Douglas County joint Commissioner meeting
- Link Board meeting update

9:48:58 A.M. **County Administrator Cathy Mulhall**

Closed Session

Upon motion and second by Commissioners Gering and Overbay, the Commission unanimously approves to move into a Closed Session pursuant to RCW 42.30.140 (4) to evaluate strategy and/or positions related to collective bargaining negotiations.

10:06:12 A.M. **Move Back to Regular Session**

Discussion

1. Administrative Update

10:20:46 A.M. **Action**

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

1. Resolution # **2021-12** RE: Personal Property Tax Cancellation
2. Resolution # **2021-13** RE: List of Property Tax Refunds
3. Grant Services Agreement RE: 2021 Lodging Tax Funded Activities with Manson Apple Blossom Festival 20210125A5-2
4. Grant Services Agreement RE: 2021 Lodging Tax Funded Activities with Stehekin Heritage 20210125A5-3
5. Grant Services Agreement RE: 2021 Lodging Tax Funded Activities with TREAD 20210125A5-4
6. Grant Services Agreement RE: 2021 Lodging Tax Funded Activities with Lake Chelan Grape Growers 20210125A5-5
7. Contract with Grace City Church for CCRJC Chaplain Services – **Add on** 20210125A5-6

10:21:42 A.M. **Action** – *Commissioner Bugert recuses himself from motion*

Upon motion and second by Commissioner Gering and Overbay the Commission unanimously approves the action items as follows:

1. Grant Services Agreement RE: 2021 Lodging Tax Funded Activities with Wenatchee River Institute 20210125A5-1

10:22:10 A.M. **HR Director Rosario Nystrom**

Discussion

1. Policy on Employee Out of Class Pay
2. Employee Evaluation Discussion

10:59:56 A.M. **Natural Resources Director Mike Kaputa**

11:00:00 A.M. **PUBLIC HEARING:** Consider changes to chapter 13.30 water mitigation program (continued from January 11, 2021)

Chairman Bugert opens the public hearing. Members of the public join via Zoom. Hearing will be continued at 2:00 P.M.

PUBLIC HEARING: Consider changes to chapter 3.24 for water mitigation program fee schedule (continued from January 11, 2021)

Chairman Bugert opens the public hearing. Members of the public join via Zoom. Hearing will be continued at 2:00 P.M

11:03:46 A.M. Executive Session

Upon motion and second by Commissioners Gering and Overbay, the Commission unanimously approves to move into a 30 minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with legal counsel matters relating to enforcement actions, litigations or potential litigation.

Executive Session extended by 20 minutes – Public Notified

11:52:00 A.M. Move back to regular session

Discussion

1. Change Order No. 2 with Strider Construction for Snow Lakes Trail #1 Bridge Project
- 2.
3. 1 cooperation agreement with Chelan County Fire Protection District #1 for Squilchuck Defensible Space Project
4. Addendum to agreement with GLM Design Group Benefit Cost Analysis technical support for FEMA postFire grant applications
5. Other

11:57:56 A.M. Action

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

1. Change Order No. 2 with Strider Construction for Snow Lakes Trail #1 Bridge Project
20210125A5-7
2. Interlocal cooperation agreement with Chelan County Fire Protection District #1 for Squilchuck Defensible Space Project
20210125A5-8
3. Addendum to agreement with GLM Design Group Benefit Cost Analysis technical support for FEMA post Fire grant applications
20210125A5-9

1:01:32 P.M. Executive Session

Upon motion and second by Commissioners Gering and Overbay, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with legal counsel matters relating to enforcement actions, litigations or potential litigation.

Executive Session extended by 7 minutes – Public Notified

1:17:05 P.M. Moved back to regular session

1:30:32 P.M. Facility Maintenance Brian Travis

Discussion

1. Leasing of beds
2. New Employee update
3. Detective office remodel
4. Plan for a single entrance to the jail/court house
5. Request to spend Funds to replace worn out and failing carpet throughout the Chelan County Campus
6. Request to spend Funds on a custom-built BOCC desk to be installed after the remodel construction is complete.

1:54:52 A.M. Action

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

1. Request to spend Funds to replace worn out and failing carpet throughout the Chelan County Campus 20210125B4-2
2. Request to spend Funds on a custom-built BOCC desk to be installed after the remodel construction is complete. 20210125B4-3

2:00:24 P.M. **PUBLIC HEARING:** Consider changes to chapter 13.30 water mitigation program (continued from 11:00 A.M)

Chairman Bugert opens the public hearing. Members of the public join via Zoom. Bill Sullivan gives testimony.

PUBLIC HEARING: Consider changes to chapter 3.24 for water mitigation program fee schedule (continued from January 11, 2021)

Chairman Bugert opens the public hearing. Members of the public join via Zoom.

2:57:13 P.M. Action

Upon motion and second by Commissioner Gering and Overbay, the Commission unanimously approves the action items as follows:

- Continue Public Hearings on Monday, February 1st at 11:00 A.M.

3:00:09 P.M. **Board recesses until Tuesday session.**

Tuesday, January 26, 2021

Chairman Bugert calls the Tuesday meeting to order. Present for session are Commissioners Overbay and Gering, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity

9:01:48 A.M. WSU Extension

- Departmental Updates

9:30:58 A.M. Public Works Director/County Engineer Eric Pierson Discussion

1. Road Levy Certification

9:39:59 A.M. Action

Upon motion and second by Commissioner Gering and Overbay, the Commission unanimously approves the action items as follows:

1. Road Levy Certification

20210125R1-1

10:07:21 A.M. **Recess**

10:16:45 A.M. **Community Development Director, Jim Brown**

10:24:43 A.M. **PUBLIC HEARING:** 2020 Comprehensive Plan Amendment proposals RE:

- a. CPA 20-008
- b. CPA 20-001
- c. CPA 20-003
- d. CPA 20-004
- e. CPA 20-005
- f. CPA 20-007

Chairman Bugert opens the public hearing. Members of the public join via Zoom.

a. CPA 20-008

Assistant Director Catherine Lorbeer gives staff report. Blake Baldwin speaks on Economic Development Element.

10:29:52 A.M. **Action**

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

- Resolution #**2021-18** CPA 20-008

b. CPA 20-001

Assistant Director Catherine Lorbeer gives staff report. Ryan Walker speaks on behalf of applicant. Washington State Senior Planner Scott Kuhta gives testimony.

11:01:40 A.M. **Action**

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

- Continue hearing for CPA 20-001 to February 2, 2021 at 10:15am.

c. CPA 20-003

Assistant Director Catherine Lorbeer gives staff report. The following members of the public give testimony: Dan Beardslee; Mel Bennett; applicant Amanda Zuluaga; Scott Kuhta and Roxanne Giffin.

11:33:42 A.M. **Action** – *Commissioner Overbay recuses himself from motion*

Upon motion and second by Commissioner Gering and Bugert, the Commission unanimously approves the action items as follows:

- Denial of CPA 20-003

d. CPA 20-004

Assistant Director Catherine Lorbeer gives staff report. The following members of the public provide testimony: applicant Rachel and Brent Smith; Michelle McCormick and Jack Crow.

11:57:18 A.M. **Action**

Upon motion and second by Commissioner Overbay and Gering, the Commission approves the action items as follows:

- Resolution #2021-14 RE: CPA 20-004

e. CPA 20-005

Assistant Director Catherine Lorbeer gives staff report. Ryan Walker speaks on behalf of the applicant. Applicant Rudy Joya gives testimony.

12:31:03 P.M. **Action**

Upon motion and second by Commissioner Gering and Overbay, the Commission unanimously approves the action items as follows:

- Resolution #2021-15 CPA 20-005

f. CPA 20-007

Assistant Director Catherine Lorbeer gives staff report. The following members of the public provide testimony: Tyler Evans; Dwight Hume; Alysa Heid and Kim Ustanik

1:25:29 P.M. **Action**

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

- Resolution #2021-16 Text Amendments to Chapter 3

1:25:50 P.M. **Action**

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

- Resolution #2021-16 Denying Text Amendments to Chapter 4

1:28:40 P.M. **Continued Discussion**

1. STR Task Force Resolution

1:34:15 P.M. **Action**

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

- Resolution #2021-17 Amending Res. 2020-160 and 2021-11 Re: STR Task Force

1:44:43 P.M. **Recess**

2:00:53 P.M. **Economic Development Director Blake Baldwin**

- Departmental Updates

2:49:33 P.M. **Recess**

3:00:30 P.M. **Deputy Prosecutor Susan Hinkle RE: Property Easement**

3:15 PM. **Adjourn**

Board adjourns until Monday, February 1, 2021.

Weekly Voucher Approval for Payment	20210104B4-1
Current Expense	\$120,739.85
Other Funds	<u>\$1,594,166.58</u>
Total All Funds	\$1,714,906.43

BOARD OF CHELAN COUNTY COMMISSIONERS

BOB BUGERT, CHAIRMAN

CARLYE BAITY, Clerk of the Board